

# SES Training

Set Activity Order; Replicate Order; Delete Activity Order



#### **Contents**

04-02-03: Set or update Subject Order as per report card formats	3
04-02-02: Replicate Subject Order from one class section to other class sections as per report c	ard formats10
04-02-01: Delete Subject Order for a class section	14
Training Video Links	17



# **04-02-03: Set or update Subject Order as per report card formats**

#### Let us understand the purpose of this activity

Activity Order refers to the order of display of subjects in exam related reports such as report cards.

#### It is a mandatory step for proceeding with the defining/inheriting Exam Rules and Observation Rules for the school

We can update the Activity Order if required and this automatically updates the display of subjects in reports in real time basis.

The subject order has to be defined separately for Academic and Non-academic subjects

#### Now, let us begin this Activity

1. Login into M-Star and click on Examination module on the left panel of the screen as shown below



#### **TRAINING MANUAL**

🔒 🔒 M	-Star Exan	nination					MGRM	I Admin (MGRM	ADMIN)	
usiness Rules	Activities	Standard Reports	MIS Reports	Analysis Reports	Predictive Analysis	Corrective Ana	lysis			
ctivity Order						Save	Vie <u>w</u>	<u>D</u> elete	Clear	<u>E</u> xit
cademic Year *	:		Session *	:						
ass *	:	•	Section *	:	<b>~</b>	Activity	Type *	: 🖸 Academ	nic O Non-Ad	cademic
ctivity Order	S. No. 0	Category Description		Activity					Orde	r
							Clear		plicate to other Class	

- 2. We click on Business rules and select screen 'Activity Order' from the list and the screens opens as below
- 3. We first select the 'Academic Year'
- 4. Select Session for which we have to set the activity order
- 5. And now we select the 'Class' and 'Section' for setting the order. If are setting the order for the first time for a class section it will show us a message that order from Setup will display. As we click 'Ok' on this message the subjects will get displayed in the grid below



#### **TRAINING MANUAL**

▲ M-	-Star Exan	nination						MGRM	Admin (MGRM	ADMIN)	
Business Rules	Activities	Standard Reports	MIS Reports	Analysis Reports	Predictive Analysis	Corr	ective Ana	lysis			
Activity Order							<u>S</u> ave	Vie <u>w</u>	Delete	Cļear	<u>E</u> xit
Academic Year * Class *	: 2016-2017 : XI		Session * Section *	: Senior Se : A	econdary 💌		Activity	Type *	: O Acader		
Activity Order		ategory bestapon		Activity MESSAGE Activity Order for the Class 5 Subjects defined in the Setur	Section 'XI - A' is not Set. will be retrieved.	Terrage Corror					
								Clear	Order Re	plicate to other Clas	s Sections

n M-Sta	ar Examination				MGRM	Admin (MGRM	ADMIN)	
Business Rules /	Activities Standard Reports	MIS Reports	Analysis Reports 📘 Predictive Analysis	Corrective Anal	ysis			
Activity Order				Save	Vie <u>w</u>	<u>D</u> elete	Cļear	<u>E</u> xit
Academic Year *	: 2016-2017 💌	Session *	: Senior Secondary					
Class *	: XI 🔻	Section *	: A	Activity	Туре *	: 🖸 Acader	nic O Non-A	cademic
Activity Order	S. No. Category Description     1 ECONOMICS     2 BUSNESS STUDES     3 BUSNESS STUDES     4 ACCOUNTANCY     5 COMPUTER     6 ACCOUNTANCY     7 BUSNESS STUDES     8 ACCOUNTANCY		Activity ECONOMICS BST-BST FRACTICAL BST-BST FRACTICAL BST-BST FRACTICAL COMPUTER ACC-ACC THEORY BUSNESS STUDES ACC-ACC PRACTICAL				Orde	
					Clear Or	der Re	plicate to other Clas	s Sections
						1	-	



- 6. Now whether we want to set the order for Academic or Non-Academic activities, we click on one of the options against 'Activity Type' i.e. either 'Academic' or 'Non-academic'.
- 7. And based on the option selected, we will get the list of the subjects as defined for the class section displaying in the grid below. By default the 'Academic' is selected
- 8. The grid shows us the following columns:
  - a. Category Description The subject category as defined in Configuration → Business Rules → Activity Master
  - b. Activity The subject name under the subject category
  - c. Order The order number in which the desired subject sequence is sought to get displayed in reports
- 9. If we are coming to this screen for the first time, the order will be blank column
- 10. To set the order, we click once in the cell below column 'Order' against the subject names
- 11. If the subject order is set first for the first time, a new number (1,2,3 etc) appears in the cell as we click on the cell
- 12. We need to click on the subjects in the sequence in which the subjects needs to be shown in the report, so that the order number is sequential

E.g. The subject first clicked would show order no. as '1', and subsequently order no. 2,3,4, etc. would appear based on clicking sequence



# **<b>MSTAR**

#### **TRAINING MANUAL**

Business Rules     Activities     Standard Reports     MIS Reports     Analysis Reports     Predictive Analysis     Corrective Analysis       Activity Order     Image: Standard Reports     MIS Reports     Analysis Reports     Predictive Analysis     Corrective Analysis       Activity Order     Image: Standard Reports       Activity Order     Image: Standard Reports       Activity Order     Image: Standard Reports       Activity Order     Image: Standard Reports     Image: Sta	Edu.	I-Star Exan	nination					MGRM Adn	in (MGRM A	DMIN)	
Academic Year *       :       2016-2017       Session *       :       Senior Secondary         Class *       :       XI       Section *       :       A        Activity Type *       :       Onder         Activity Order       :       XI       Section *       :       A       Image: Construction *       Order         Activity Order       :       S. No.       Category Description       Activity       Order       Order         1       ICONOMICS       ECONOMICS       Image: Construction *       I	Business Rules	Activities	Standard Reports	MIS Reports	Analysis Reports	Predictive Analysis	Corrective Anal	ysis			
Class*         Image: Simolection for the sincline for the sin sinclection for the simolection	Activity Order						Save	Vie <u>w</u>	Delete	Cļear	<u>E</u> xit
Activity Order         S. No.         Category Description         Activity           1         ECONOMICS         ECONOMICS         1           2         BUSINESS STUDES         BST-BST FRACTICAL         2           3         BUSINESS STUDES         BST-BST FRACTICAL         3           4         ACCOUNTAINCY         ACCOUNTAINCY         3           6         ACCOUNTAINCY         ACC-ACC THEORY         1           6         ACCOUNTAINCY         ACC-ACC THEORY         1           7         BUSINESS STUDES         BUSINESS STUDES         1							A otherba	Turne #		O Non-A	cademic
		: S. No. ( 1 E 2 E 3 E 4 A 5 ( 6 A 7 E	Category Description ECONOMICS BUSINESS STUDIES BUSINESS STUDIES ACCOUNTANCY COMPUTER ACCOUNTANCY BUSINESS STUDIES	Section *	Activity ECONOMICS BST-BST PRACTIN BST-BST THEORY ACCOUNTANCY COMPUTER ACC-ACC THEOR BUSINESS STUDI	Y 55		Type *	Academic	-	r 1 2

- 13. After we have done this for all subjects, we click on button 'Save' to save the subject order
- 14. We receive a message confirming the data being saved and we click 'Ok' on the confirmation message



#### **TRAINING MANUAL**

Anters Rules       Activities       Standard Reports       MIS Reports       Analysis Reports       Predictive Analysis         Virty Order       Save       Virx       Dette       Care       Data         Inters Rules       1       2015-2017       Session*       :       Senor Secondary       Activity Type*       :       O Acatemic       O Item Academic         Inters Rules       1       Sines       Session*       :       Senor Secondary       Activity Type*       :       O Acatemic       O Item Academic         Inters Rules       Sines       Session*       :       Activity Type*       :       O Acatemic       O Item Academic         Inters Rules       Sines       Session*       :       Activity Type*       :       O Acatemic       O Item Academic         Inters Rules       Sines       Session*       :       Activity Type*       :       O Item Academic       Item Activity Type*       :       O Item Academic         Inters Rules       Sines Rules       Activity Type*       :       O Item Academic Mission       Item Activity Type*       :       O Item Academic Mission         Inters Rules       Sines Rules       Activity Type*       :       O Item Activity       :       Item Activity       :	Edu M	I-Star Exam	ination						MGRN	I Admin (MGRM	ADMIN)		
the set of the se	lusiness Rules	Activities	Standard Reports	MIS Reports	Analysis Reports	Predictive Analys	sis Corr	ective Analy	sis				
the set of the se	ctivity Order							Save	Vie <u>w</u>	Delete	Cļear	E×	xit
**       2       Sector.*       Image: Sector.*       Ima													_
hy Order I S. No. Delegand based methods in the second of	cademic Year *	,			,								
the star Examination     Accountacy     Accoun	ass *			Section *		•		Activity T	ype *	: O Academ			_
Image: Structure St	ctivity Order	: S. No. C	ategory Description		Activity						0		4
Buskes struces     BEFAST TREAVY     ACCUMUNARY     ACCUMUNARY     COMMUTR     COMMUTR     COMMUTR     COMMUTR     COMMUTR     ACCAC THOR     ACCAC THO						AL							-
COMPATER     CONVER     CONVER     CONVER     CONVER     CONVER     CONVER     CONVENTY     ACCACE THEORY     CONVENTY     ACCACE THEORY     CONVENTY     ACCACE THEORY     ACCACE THEORY     ACCACE THEORY     ACCACE THEORY     ACCACE THEORY     ACCACE THEORY     CONVENTY     CONVENTY     CONVENTY     CONVENTY     CONVENTY     CONVENTY      CONVEN		3 B	USINESS STUDIES			*							
AcCACC TRADAY     ACCACC TRADAY     BUSINESS STURES     BUSINESS STURES     BUSINESS STURES     BACCOUNTARY     ACCACC PRACTCAL      ACCACC PRACTCAL      CONTACY      ACCACC PRACTCAL      CONTACY      ACCACC PRACTCAL      CONTACY      ACCACC PRACTCAL      CONTACY      ACCACC PRACTCAL      CONTACY      ACCACC PRACTCAL      CONTACY      ACCACC PRACTCAL      CONTACY      ACCACC PRACTCAL      CONTACY      ACCACC PRACTCAL      CONTACY      ACCACC PRACTCAL      CONTACY      ACCACC PRACTCAL      CONTACY      ACCACC PRACTCAL      CONTACY      ACCACC PRACTCAL      CONTACY      ACCACC PRACTCAL      CONTACY      CONTACY      ACCACC PRACTCAL      CONTACY      ACCACC PRACTCAL      CONTACY      ACCACC PRACTCAL      CONTACY      ACCACC PRACTCAL      CONTACY      CONTACY      ACCACC PRACTCAL      CONTACY      CONTACY      ACCACC PRACTCAL      CONTACY      CONTACY      ACCACC PRACTCAL      CONTACY      ACCACC PRACTCAL      CONTACY      ACCACC PRACTCAL      CONTACY      CONTACY      CONTACY      CONTACY      ACCACC PRACTCAL      CONTACY      ACCACC PRACTCAL      CONTACY      CONT													-
7       Buskess struces       Buskess struces         8       Accourtancy       Acc.acc PRACTEAL              M-Star       Examination       MisReports         M-Star       Examination       MisReports       Acc.acc PRACTEAL             M-Star       Examination       MisReports       MisReports       MisReports         MisRes Rules       Activities       Standard Reports       MisReports       Predictive Analysis         Sinters Rules       Activities       Standard Reports       MisReports       Predictive Analysis         Vity Order       isRestant*       : Senter Secondary       Save       View       Determic         y Order       : Sinter Secondary       Activity Type*       : O Academic       O Ion-Academic         9 Urder       : Sinter Secondary       Activity Type*       : O Academic       0 Ion-Academic         9 Urder       : Sinter Secondary       Activity Type*       : O Academic       0 Ion-Academic         9 Urder       : Sinter Secondary       Ion-Academic       : O Ion-Academic       0 Ion-Academic         10       Secondary       Ion-Academic       : O Ion-Academic       0 Ion-Academic       0 Ion-Academic         10       Secondary       Ion-Acad						Y							-
Interse Rules     Control of the Class Sections       M-Star     Examination       Interse Rules     Activities       Standard Reports     MIS Reports       Predictive Analysis     Corrective Analysis       Motified Admining     Motified Admining       Star     Examination       Motified Reports     MIS Reports       Activities     Standard Reports       Mission     :       Sevie     Vezz       Detection     :       Mission     :       Mission     :       Section*     :       Section*     :       Section*     :       Mission*     :       Section*     :       Mission*     :       Section*     :       Mission*     :       Section*     :       Mission*     :					BUSINESS STUDIE	S							
M-Star       Examination       MGRM Admin (MGRM ADMIN)         siness Rules       Activities       Standard Reports       MIS Reports       Analysis Reports       Predictive Analysis         siness Rules       Activities       Standard Reports       MIS Reports       Analysis Reports       Predictive Analysis         siness Rules       Activities       Standard Reports       MIS Reports       Analysis Reports       Predictive Analysis         sivity Order       Section *       :       Section *       :       Section *       :       Activity         lemic Year *       :       XI       Section *       :       A       Activity Type *       : @ Academic       Non-Academic         ity Order       :       S. No.       Category Description       Activity       Order       I         ity Order       :       S. No.       Category Description       Activity       Order       I         2 BUSINESS STUDES       BST-BST RPACTICAL       1       I       I       I       I         3 BUSINESS STUDES       BST-BST THEORY       3       I       I       I       I         S COMPUTER       I       Accountrancy       I       I       I       I       I         B ACCOUNTANC		8 A	CCOUNTANCY		ACC-ACC PRACTI	ICAL							
M-Star       Examination       MGRM Admin (MGRM ADMIN)         siness Rules       Activities       Standard Reports       MIS Reports       Analysis Reports       Predictive Analysis         siness Rules       Activities       Standard Reports       MIS Reports       Analysis Reports       Predictive Analysis         siness Rules       Activities       Standard Reports       MIS Reports       Analysis Reports       Predictive Analysis         sivity Order       Section *       :       Section *       :       Section *       :       Activity         lemic Year *       :       XI       Section *       :       A       Activity Type *       : @ Academic       Non-Academic         ity Order       :       S. No.       Category Description       Activity       Order       I         ity Order       :       S. No.       Category Description       Activity       Order       I         2 BUSINESS STUDES       BST-BST RPACTICAL       1       I       I       I       I         3 BUSINESS STUDES       BST-BST THEORY       3       I       I       I       I         S COMPUTER       I       Accountrancy       I       I       I       I       I         B ACCOUNTANC													
M-Star       Examination       MGRM Admin (MGRM ADMIN)         siness Rules       Activities       Standard Reports       MIS Reports       Analysis Reports       Predictive Analysis         siness Rules       Activities       Standard Reports       MIS Reports       Analysis Reports       Predictive Analysis         siness Rules       Activities       Standard Reports       MIS Reports       Analysis Reports       Predictive Analysis         sivity Order       Section *       :       Section *       :       Section *       :       Activity         lemic Year *       :       XI       Section *       :       A       Activity Type *       : @ Academic       Non-Academic         ity Order       :       S. No.       Category Description       Activity       Order       I         ity Order       :       S. No.       Category Description       Activity       Order       I         2 BUSINESS STUDES       BST-BST RPACTICAL       1       I       I       I       I         3 BUSINESS STUDES       BST-BST THEORY       3       I       I       I       I         S COMPUTER       I       Accountrancy       I       I       I       I       I         B ACCOUNTANC													
M-Star       Examination       MGRM Admin (MGRM ADMIN)         siness Rules       Activities       Standard Reports       MIS Reports       Analysis Reports       Predictive Analysis         siness Rules       Activities       Standard Reports       MIS Reports       Analysis Reports       Predictive Analysis         siness Rules       Activities       Standard Reports       MIS Reports       Analysis Reports       Predictive Analysis         sivity Order       Section *       :       Section *       :       Section *       :       Activity         lemic Year *       :       XI       Section *       :       A       Activity Type *       : @ Academic       Non-Academic         ity Order       :       S. No.       Category Description       Activity       Order       I         ity Order       :       S. No.       Category Description       Activity       Order       I         2 BUSINESS STUDES       BST-BST RPACTICAL       1       I       I       I       I         3 BUSINESS STUDES       BST-BST THEORY       3       I       I       I       I         S COMPUTER       I       Accountrancy       I       I       I       I       I         B ACCOUNTANC													
M-Star       Examination       MGRM Admin (MGRM ADMIN)         siness Rules       Activities       Standard Reports       MIS Reports       Analysis Reports       Predictive Analysis         siness Rules       Activities       Standard Reports       MIS Reports       Analysis Reports       Predictive Analysis         siness Rules       Activities       Standard Reports       MIS Reports       Analysis Reports       Predictive Analysis         sivity Order       Section *       :       Section *       :       Section *       :       Activity         lemic Year *       :       XI       Section *       :       A       Activity Type *       : @ Academic       Non-Academic         ity Order       :       S. No.       Category Description       Activity       Order       I         ity Order       :       S. No.       Category Description       Activity       Order       I         2 BUSINESS STUDES       BST-BST RPACTICAL       1       I       I       I       I         3 BUSINESS STUDES       BST-BST THEORY       3       I       I       I       I         S COMPUTER       I       Accountrancy       I       I       I       I       I         B ACCOUNTANC													
M-Star       Examination       MGRM Admin (MGRM ADMIN)         siness Rules       Activities       Standard Reports       MIS Reports       Analysis Reports       Predictive Analysis         siness Rules       Activities       Standard Reports       MIS Reports       Analysis Reports       Predictive Analysis         siness Rules       Activities       Standard Reports       MIS Reports       Analysis Reports       Predictive Analysis         sivity Order       Section *       :       Section *       :       Section *       :       Activity         lemic Year *       :       XI       Section *       :       A       Activity Type *       : @ Academic       Non-Academic         ity Order       :       S. No.       Category Description       Activity       Order       I         ity Order       :       S. No.       Category Description       Activity       Order       I         2 BUSINESS STUDES       BST-BST RPACTICAL       1       I       I       I       I         3 BUSINESS STUDES       BST-BST THEORY       3       I       I       I       I         S COMPUTER       I       Accountrancy       I       I       I       I       I         B ACCOUNTANC													
M-Star       Examination       MGRM Admin (MGRM ADMIN)         siness Rules       Activities       Standard Reports       MIS Reports       Analysis Reports       Predictive Analysis         siness Rules       Activities       Standard Reports       MIS Reports       Analysis Reports       Predictive Analysis         siness Rules       Activities       Standard Reports       MIS Reports       Analysis Reports       Predictive Analysis         sivity Order       Section *       :       Section *       :       Section *       :       Activity         lemic Year *       :       XI       Section *       :       A       Activity Type *       : @ Academic       Non-Academic         ity Order       :       S. No.       Category Description       Activity       Order       I         ity Order       :       S. No.       Category Description       Activity       Order       I         2 BUSINESS STUDES       BST-BST RPACTICAL       1       I       I       I       I         3 BUSINESS STUDES       BST-BST THEORY       3       I       I       I       I         S COMPUTER       I       Accountrancy       I       I       I       I       I         B ACCOUNTANC													
M-Star       Examination       MGRM Admin (MGRM ADMIN)         siness Rules       Activities       Standard Reports       MIS Reports       Analysis Reports       Predictive Analysis         siness Rules       Activities       Standard Reports       MIS Reports       Analysis Reports       Predictive Analysis         siness Rules       Activities       Standard Reports       MIS Reports       Analysis Reports       Predictive Analysis         sivity Order       Section *       :       Section *       :       Section *       :       Activity         lemic Year *       :       XI       Section *       :       A       Activity Type *       : @ Academic       Non-Academic         ity Order       :       S. No.       Category Description       Activity       Order       I         ity Order       :       S. No.       Category Description       Activity       Order       I         2 BUSINESS STUDES       BST-BST RPACTICAL       1       I       I       I       I         3 BUSINESS STUDES       BST-BST THEORY       3       I       I       I       I         S COMPUTER       I       Accountrancy       I       I       I       I       I         B ACCOUNTANC													
M-Star       Examination       MGRM Admin (MGRM ADMIN)         siness Rules       Activities       Standard Reports       MIS Reports       Analysis Reports       Predictive Analysis         siness Rules       Activities       Standard Reports       MIS Reports       Analysis Reports       Predictive Analysis         siness Rules       Activities       Standard Reports       MIS Reports       Analysis Reports       Predictive Analysis         sivity Order       Section *       :       Section *       :       Section *       :       Activity         lemic Year *       :       XI       Section *       :       A       Activity Type *       : @ Academic       Non-Academic         ity Order       :       S. No.       Category Description       Activity       Order       I         ity Order       :       S. No.       Category Description       Activity       Order       I         2 BUSINESS STUDES       BST-BST RPACTICAL       1       I       I       I       I         3 BUSINESS STUDES       BST-BST THEORY       3       I       I       I       I         S COMPUTER       I       Accountrancy       I       I       I       I       I         B ACCOUNTANC													
M-Star       Examination       MGRM Admin (MGRM ADMIN)         siness Rules       Activities       Standard Reports       MIS Reports       Analysis Reports       Predictive Analysis         siness Rules       Activities       Standard Reports       MIS Reports       Analysis Reports       Predictive Analysis         sivity Order       Save       View       Delete       Clear       Ext         lemic Year*       :       2016-2017       Section*       :       Activity       On-Academic         lemic Year*       :       XI       Section*       :       Activity       On-Academic       Ono-Academic         lemic Year*       :       XI       Section*       :       Activity       Order       Onder         lemic Year*       :       XI       Section*       :       Activity       On-Academic       On-Academic         lemic Year*       :       XI       Section*       :       Activity       On-Academic       On-Academic         lemic Year*       :       XI       Section*       :       Activity       Onder       Order         lemic Year*       :       Siness Studes       BST-BST PRACTICAL       Intervertion       Intervertion       Intervertion       Intervertion </td <td></td>													
M-Star       Examination       MGRM Admin (MGRM ADMIN)         siness Rules       Activities       Standard Reports       MIS Reports       Analysis Reports       Predictive Analysis         siness Rules       Activities       Standard Reports       MIS Reports       Analysis Reports       Predictive Analysis         siness Rules       Activities       Standard Reports       MIS Reports       Analysis Reports       Predictive Analysis         sivity Order       Section *       :       Section *       :       Section *       :       Activity         lemic Year *       :       XI       Section *       :       A       Activity Type *       : @ Academic       Non-Academic         ity Order       :       S. No.       Category Description       Activity       Order       I         ity Order       :       S. No.       Category Description       Activity       Order       I         2 BUSINESS STUDES       BST-BST RPACTICAL       1       I       I       I       I         3 BUSINESS STUDES       BST-BST THEORY       3       I       I       I       I         S COMPUTER       I       Accountrancy       I       I       I       I       I         B ACCOUNTANC													
M-Star       Examination       MGRM Admin (MGRM ADMIN)         siness Rules       Activities       Standard Reports       MIS Reports       Analysis Reports       Predictive Analysis         siness Rules       Activities       Standard Reports       MIS Reports       Analysis Reports       Predictive Analysis         siness Rules       Activities       Standard Reports       MIS Reports       Analysis Reports       Predictive Analysis         sivity Order       Section *       :       Section *       :       Section *       :       Activity         lemic Year *       :       XI       Section *       :       A       Activity Type *       : @ Academic       Non-Academic         ity Order       :       S. No.       Category Description       Activity       Order       I         ity Order       :       S. No.       Category Description       Activity       Order       I         2 BUSINESS STUDES       BST-BST RPACTICAL       1       I       I       I       I         3 BUSINESS STUDES       BST-BST THEORY       3       I       I       I       I         S COMPUTER       I       Accountrancy       I       I       I       I       I         B ACCOUNTANC													
M-Star       Examination       MGRM Admin (MGRM ADMIN)         siness Rules       Activities       Standard Reports       MIS Reports       Analysis Reports       Predictive Analysis         siness Rules       Activities       Standard Reports       MIS Reports       Analysis Reports       Predictive Analysis         siness Rules       Activities       Standard Reports       MIS Reports       Analysis Reports       Predictive Analysis         sivity Order       Section *       :       Section *       :       Section *       :       Activity         lemic Year *       :       XI       Section *       :       A       Activity Type *       : @ Academic       Non-Academic         ity Order       :       S. No.       Category Description       Activity       Order       I         ity Order       :       S. No.       Category Description       Activity       Order       I         2 BUSINESS STUDES       BST-BST RPACTICAL       1       I       I       I       I         3 BUSINESS STUDES       BST-BST THEORY       3       I       I       I       I         S COMPUTER       I       Accountrancy       I       I       I       I       I         B ACCOUNTANC													
M-Star       Examination       MGRM Admin (MGRM ADMIN)         siness Rules       Activities       Standard Reports       MIS Reports       Analysis Reports       Predictive Analysis         siness Rules       Activities       Standard Reports       MIS Reports       Analysis Reports       Predictive Analysis         siness Rules       Activities       Standard Reports       MIS Reports       Analysis Reports       Predictive Analysis         sivity Order       Section *       :       Section *       :       Section *       :       Activity         lemic Year *       :       XI       Section *       :       A       Activity Type *       : @ Academic       Non-Academic         ity Order       :       S. No.       Category Description       Activity       Order       I         ity Order       :       S. No.       Category Description       Activity       Order       I         2 BUSINESS STUDES       BST-BST RPACTICAL       1       I       I       I       I         3 BUSINESS STUDES       BST-BST THEORY       3       I       I       I       I         S COMPUTER       I       Accountrancy       I       I       I       I       I         B ACCOUNTANC													
M-Star       Examination       MGRM Admin (MGRM ADMIN)         siness Rules       Activities       Standard Reports       MIS Reports       Analysis Reports       Predictive Analysis         siness Rules       Activities       Standard Reports       MIS Reports       Analysis Reports       Predictive Analysis         siness Rules       Activities       Standard Reports       MIS Reports       Analysis Reports       Predictive Analysis         sivity Order       Section *       :       Section *       :       Section *       :       Activity         lemic Year *       :       XI       Section *       :       A       Activity Type *       : @ Academic       Non-Academic         ity Order       :       S. No.       Category Description       Activity       Order       I         ity Order       :       S. No.       Category Description       Activity       Order       I         2 BUSINESS STUDES       BST-BST RPACTICAL       1       I       I       I       I         3 BUSINESS STUDES       BST-BST THEORY       3       I       I       I       I         S COMPUTER       I       Accountrancy       I       I       I       I       I         B ACCOUNTANC													
siness Rules Activities Standard Reports MIS Reports Analysis Reports Predictive Analysis Corrective Analysis  Save View Delete Clear Exit Save View Delete Clear Exit Save View Delete Clear Exit Save View Clear Exit Save View Delete Clear Exit Save View Office Clear Exit Save Save Save Save Save Save Save Save									Clear	Order Res	plicate to other (	Class Sections	9
ivity Order  Save View Delete Clear Exit Exit Exit Save View Delete Clear Exit Exit Save View Delete Clear Exit Save View Delete Clear Exit Exit Save View Delete Clear Exit Exit Exit Exit Save View Delete Clear Exit Exit Exit Exit Exit Exit Save View Delete Clear Exit Exit Exit Exit Exit Exit Exit Exit												Class Sections	15
temic Year * : 2016-2017 Session * : Senior Secondary * : XI Section * : A A Activity Type * : O Academic O Non-Academic Ny Order : S. No. Category Description Activity I ECONOMICS ECONOMICS 2 BUSINESS STUDES BST-BST PRACTICAL 2 BUSINESS STUDES BST-BST THEORY 3 BUSINESS STUDES 3 BUSINESS STUDES 4 BUSINESS STUDES 5 COMPUTER 6 ACCOUNTAINCY B ACCOUNTAINCY Data has been saved successfully.									MGRN			Class Sections	15
**       :       XI       Section*       :       A       Activity Type*       : O Non-Academic         ity Order       :       S. No.       Category Description       Activity       Order         1       ECONOMICS       ECONOMICS       1         2       BUSINESS STUDES       BST-BST PRACTICAL       2         3       BUSINESS STUDES       BST-BST THEORY       3         4       BUSINESS STUDES       BST-BST THEORY       3         5       COMPUTER       Image Covery       Image Covery         6       ACCOUNTANCY       Data has been saved successfully.       Image Covery				MIS Reports	Analysis Reports	Predictive Analys	sis Corr	ective Analy	MGRN			Class Sections	15
**       :       XI       Section*       :       A       Activity Type*       : O Non-Academic         ity Order       :       S. No.       Category Description       Activity       Order         1       ECONOMICS       ECONOMICS       1         2       BUSINESS STUDES       BST-BST PRACTICAL       2         3       BUSINESS STUDES       BST-BST THEORY       3         4       BUSINESS STUDES       BST-BST THEORY       3         5       COMPUTER       Image Covery       Image Covery         6       ACCOUNTANCY       Data has been saved successfully.       Image Covery	siness Rules			MIS Reports	Analysis Reports	Predictive Analys	sis Corr		MGRM	I Admin (MGRM	ADMIN)		
ty Order	siness Rules tivity Order	Activities	Standard Reports			,	sis Corr		MGRM	I Admin (MGRM	ADMIN)		
1 ECONOMICS     1       2 BUSINESS STUDES     BST-BST PRACTICAL     2       3 BUSINESS STUDES     BST-BST THEORY     3       4 BUSINESS STUDES     BST-BST THEORY     3       5 COMPUTER     ACCOUNTANCY     Image Convert       7 ACCOUNTANCY     Data has been saved successfully.     Image Convert	siness Rules tivity Order demic Year*	Activities : 2016-2017	Standard Reports	Session *	: Senior Se	condary	sis Corr	Save	MGRN sis Vie <u>w</u>	Admin (MGRM	ADMIN) Clear	Ē×	
2     BUSINESS STUDES     BST-BST PRACTICAL     2       3     BUSINESS STUDES     BST-BST THEORY     3       4     BUSINESS STUDES     S       5     COMPUTER     S       6     ACCOUNTANCY     ACCOUNTANCY       8     ACCOUNTANCY     Data has been saved successfully.	siness Rules tivity Order demic Year * s *	Activities : 2016-2017 : XI	Standard Reports	Session *	: Senior Se : A	condary	sis Corr	Save	MGRN sis Vie <u>w</u>	Admin (MGRM	ADMIN) Clear iic O Nor	n-Academic	
3     BUSINESS STUDES     3       4     BUSINESS STUDES     4       5     COMPUTER     4       6     ACCOUNTANCY     4       7     ACCOUNTANCY     5       8     ACCOUNTANCY     5	siness Rules tivity Order demic Year * s *	Activities : 2016-2017 : XI : S. No. C	Standard Reports	Session *	: Senior Se : A	condary	sis Corr	Save	MGRN sis Vie <u>w</u>	Admin (MGRM	ADMIN) Clear iic O Nor	n-Academic rder	
4 BUSINESS STUDES     Image: Constraints       5 COMPUTER     Image: Constraints       6 ACCOUNTANCY     Image: Constraints       7 ACCOUNTANCY     Image: Constraints       8 ACCOUNTANCY     Image: Constraints	siness Rules tivity Order temic Year *	Activities : 2016-2017 : XI : S. No. C 1 E	Standard Reports	Session *	: Senior Se : A Activity ECONOMICS	condary 💌	sis Corr	Save	MGRN sis Vie <u>w</u>	Admin (MGRM	ADMIN) Clear iic O Nor	n-Academic Inder 1	
S COMPUTER  B ACCOUNTANCY  Data has been saved successfully.  MESSAGE  MESS	siness Rules tivity Order temic Year *	Activities : 2016-2017 : XI : S. No. C 1 Et 2 B	Standard Reports	Session *	: Senior Se : A Activity ECONOMICS BST-BST PRACTIC	condary 💌	sis Corr	Save	MGRN sis Vie <u>w</u>	Admin (MGRM	ADMIN) Clear iic O Nor	n-Academic Inder 1 2	
7     ACCOUNTANCY     Messae Coded       8     ACCOUNTANCY     Data has been saved successfully.	siness Rules tivity Order temic Year *	Activities : 2016-2017 : XI : S. No. C 1 E 2 B 3 B	Standard Reports	Session *	: Senior Se : A Activity ECONOMICS BST-BST PRACTIC	condary 💌	sis Corr	Save	MGRN sis Vie <u>w</u>	Admin (MGRM	ADMIN) Clear iic O Nor	n-Academic Inder 1 2	
ACCOUNTANCY      Data has been saved successfully.	siness Rules <b>civity Order</b> lemic Year *	Activities : 2016-2017 : XI : S. No. C 1 Ei 2 B 3 B 4 B 6 C	Standard Reports	Session *	: Senior Se : A Activity ECONOMICS BST-BST PRACTIC BST-BST THEORY	condary 💌		Save	MGRN sis Vie <u>w</u>	Admin (MGRM	ADMIN) Clear iic O Nor	n-Academic Inder 1 2	
	siness Rules <b>civity Order</b> lemic Year *	Activities : 2016-2017 : XI : S. No. C 1 E 2 B 3 B 4 B 5 C 6 A	Standard Reports	Session *	: Senior Se : A Activity ECONOMICS BST-BST PRACTIC BST-BST THEORY	condary 💌		Save	MGRN sis Vie <u>w</u>	Admin (MGRM	ADMIN) Clear iic O Nor	n-Academic Inder 1 2	
OK Cancel	siness Rules tivity Order temic Year *	Activities : 2016-2017 : XI : S. No. C I EL 2 B 3 B 4 B 5 C 6 A 7 A	Standard Reports	Session *	: Senior Se : A Activity ECONOMICS BST-BST PRACTIC BST-BST THEORY	condary 💌		Save	MGRN sis Vie <u>w</u>	Admin (MGRM	ADMIN) Clear iic O Nor	n-Academic Inder 1 2	
OK Cancel	siness Rules tivity Order temic Year *	Activities : 2016-2017 : XI : S. No. C I EL 2 B 3 B 4 B 5 C 6 A 7 A	Standard Reports	Session *	: Senior Se : A Activity ECONOMICS BST-BST PRACTIC BST-BST THEORY MESSAGE	Condary V AL		Save	MGRN sis Vie <u>w</u>	Admin (MGRM	ADMIN) Clear iic O Nor	n-Academic Inder 1 2	
OK Cancel	siness Rules tivity Order demic Year * s *	Activities : 2016-2017 : XI : S. No. C I EL 2 B 3 B 4 B 5 C 6 A 7 A	Standard Reports	Session *	: Senior Se : A Activity ECONOMICS BST-BST PRACTIC BST-BST THEORY MESSAGE	Condary V AL		Save	MGRN sis Vie <u>w</u>	Admin (MGRM	ADMIN) Clear iic O Nor	n-Academic Inder 1 2	
OK Cancel	siness Rules tivity Order demic Year * s *	Activities : 2016-2017 : XI : S. No. C I EL 2 B 3 B 4 B 5 C 6 A 7 A	Standard Reports	Session *	: Senior Se : A Activity ECONOMICS BST-BST PRACTIC BST-BST THEORY MESSAGE	Condary V AL		Save	MGRN sis Vie <u>w</u>	Admin (MGRM	ADMIN) Clear iic O Nor	n-Academic Inder 1 2	
	siness Rules tivity Order demic Year * s *	Activities : 2016-2017 : XI : S. No. C I EL 2 B 3 B 4 B 5 C 6 A 7 A	Standard Reports	Session *	: Senior Se : A Activity ECONOMICS BST-BST PRACTIC BST-BST THEORY MESSAGE	Condary V AL		Save	MGRN sis Vie <u>w</u>	Admin (MGRM	ADMIN) Clear iic O Nor	n-Academic Inder 1 2	
	siness Rules tivity Order demic Year * s *	Activities : 2016-2017 : XI : S. No. C I EL 2 B 3 B 4 B 5 C 6 A 7 A	Standard Reports	Session *	: Senior Se : A Activity ECONOMICS BST-BST PRACTIC BST-BST THEORY MESSAGE	condary V V CAL Sisfully.	Message Corrol	Save	MGRN sis Vie <u>w</u>	Admin (MGRM	ADMIN) Clear iic O Nor	n-Academic Inder 1 2	
	siness Rules tivity Order demic Year * s *	Activities : 2016-2017 : XI : S. No. C I EL 2 B 3 B 4 B 5 C 6 A 7 A	Standard Reports	Session *	: Senior Se : A Activity ECONOMICS BST-BST PRACTIC BST-BST THEORY MESSAGE	condary V V CAL Sisfully.	Message Corrol	Save	MGRN sis Vie <u>w</u>	Admin (MGRM	ADMIN) Clear iic O Nor	n-Academic Inder 1 2	
	siness Rules tivity Order demic Year * s *	Activities : 2016-2017 : XI : S. No. C I EL 2 B 3 B 4 B 5 C 6 A 7 A	Standard Reports	Session *	: Senior Se : A Activity ECONOMICS BST-BST PRACTIC BST-BST THEORY MESSAGE	condary V V CAL Sisfully.	Message Corrol	Save	MGRN sis Vie <u>w</u>	Admin (MGRM	ADMIN) Clear iic O Nor	n-Academic Inder 1 2	
	siness Rules tivity Order demic Year * s *	Activities : 2016-2017 : XI : S. No. C I EL 2 B 3 B 4 B 5 C 6 A 7 A	Standard Reports	Session *	: Senior Se : A Activity ECONOMICS BST-BST PRACTIC BST-BST THEORY MESSAGE	condary V V CAL Sisfully.	Message Corrol	Save	MGRN sis Vie <u>w</u>	Admin (MGRM	ADMIN) Clear iic O Nor	n-Academic Inder 1 2	
	siness Rules tivity Order demic Year * s *	Activities : 2016-2017 : XI : S. No. C I EL 2 B 3 B 4 B 5 C 6 A 7 A	Standard Reports	Session *	: Senior Se : A Activity ECONOMICS BST-BST PRACTIC BST-BST THEORY MESSAGE	condary V V CAL Sisfully.	Message Corrol	Save	MGRN sis Vie <u>w</u>	Admin (MGRM	ADMIN) Clear iic O Nor	n-Academic Inder 1 2	
	Maisiness Rules tivity Order demic Year* s* vity Order	Activities : 2016-2017 : XI : S. No. C I EL 2 B 3 B 4 B 5 C 6 A 7 A	Standard Reports	Session *	: Senior Se : A Activity ECONOMICS BST-BST PRACTIC BST-BST THEORY MESSAGE	condary V V CAL Sisfully.	Message Corrol	Save	MGRN sis Vie <u>w</u>	Admin (MGRM	ADMIN) Clear iic O Nor	n-Academic Inder 1 2	
	siness Rules tivity Order demic Year * s *	Activities : 2016-2017 : XI : S. No. C I EL 2 B 3 B 4 B 5 C 6 A 7 A	Standard Reports	Session *	: Senior Se : A Activity ECONOMICS BST-BST PRACTIC BST-BST THEORY MESSAGE	condary V V CAL Sisfully.	Message Corrol	Save	MGRN sis Vie <u>w</u>	Admin (MGRM	ADMIN) Clear iic O Nor	n-Academic Inder 1 2	
	siness Rules tivity Order demic Year * s *	Activities : 2016-2017 : XI : S. No. C I EL 2 B 3 B 4 B 5 C 6 A 7 A	Standard Reports	Session *	: Senior Se : A Activity ECONOMICS BST-BST PRACTIC BST-BST THEORY MESSAGE	condary V V CAL Sisfully.	Message Corrol	Save	MGRN sis Vie <u>w</u>	Admin (MGRM	ADMIN) Clear iic O Nor	n-Academic Inder 1 2	
	siness Rules tivity Order demic Year * s *	Activities : 2016-2017 : XI : S. No. C I EL 2 B 3 B 4 B 5 C 6 A 7 A	Standard Reports	Session *	: Senior Se : A Activity ECONOMICS BST-BST PRACTIC BST-BST THEORY MESSAGE	condary V V CAL Sisfully.	Message Corrol	Save	MGRN sis Vie <u>w</u>	Admin (MGRM	ADMIN) Clear iic O Nor	n-Academic Inder 1 2	
	siness Rules tivity Order demic Year * s *	Activities : 2016-2017 : XI : S. No. C I EL 2 B 3 B 4 B 5 C 6 A 7 A	Standard Reports	Session *	: Senior Se : A Activity ECONOMICS BST-BST PRACTIC BST-BST THEORY MESSAGE	condary V V CAL Sisfully.	Message Corrol	Save	MGRN sis Vie <u>w</u>	Admin (MGRM	ADMIN) Clear iic O Nor	n-Academic Inder 1 2	
	siness Rules tivity Order temic Year *	Activities : 2016-2017 : XI : S. No. C I EL 2 B 3 B 4 B 5 C 6 A 7 A	Standard Reports	Session *	: Senior Se : A Activity ECONOMICS BST-BST PRACTIC BST-BST THEORY MESSAGE	condary V V CAL Sisfully.	Message Corrol	Save	MGRN sis Vie <u>w</u>	Admin (MGRM	ADMIN) Clear iic O Nor	n-Academic Inder 1 2	
Olive Orden Realized to Olive Orden Orden	siness Rules ivity Order emic Year *	Activities : 2016-2017 : XI : S. No. C I EL 2 B 3 B 4 B 5 C 6 A 7 A	Standard Reports	Session *	: Senior Se : A Activity ECONOMICS BST-BST PRACTIC BST-BST THEORY MESSAGE	condary V V CAL Sisfully.	Message Corrol	Save	MGRN sis Vie <u>w</u>	Admin (MGRM  Pelete  · • Academ	ADMIN) Clear iic O Nor	n-Academic Inder 1 2	

15. We repeat above steps to set order of subjects of other class sections as desired 16. We also have to repeat these steps for 'Non-Academic' Subjects



#### **Functionality Button: Clear Order**

- 1. This button clears the 'Order' column i.e. the existing saved order of the subjects so that we can enter fresh order
- 2. If the order is already set for the subjects and needs to be updated, then on clicking this button clears the existing order

	/l-Star	Exam	ination					MGRM A	dmin (MGRM	ADMIN)	
Business Rules	Activ	ities	Standard Reports	MIS Reports	Analysis Reports	Predictive Analysis	Corrective Analy	sis			
Activity Order							Save	Vie <u>w</u>	Delete	Cļear	<u>E</u> xit
Academic Year * Class *	: 20 : XI	016-2017 I	<u> </u>	Session * Section *	: Senior Se : A	econdary	Activity Ty	rpe *	: 🕑 Acade	mic O Non-Ad	ademic
Activity Order		. No. Ca 1 EC 2 BL 3 BL 4 BL 5 CC 6 AC 7 AC	tegory Description :OHOMICS USINESS STUDIES USINESS STUDIES USINESS STUDIES OMPUTER COUNTANCY CCOUNTANCY CCOUNTANCY		Activity ECONOMICS BST-BST PRACTI BUSINESS STUDI COMPUTER ACC-ACC PRACT ACCOUNTANCY ACC-ACC THEOR	CAL 7 IS ICAL				Orde	
								Clear Ord	er Re	plicate to other Clas	s Sections



#### **TRAINING MANUAL**

	-Star Exan	nination					MGRM	Admin (MGRM #	ADMIN)	
usiness Rules	Activities	Standard Reports	MIS Reports	Analysis Reports	Predictive Analysis	Corrective Anal	ysis			
Activity Order						Save	Vie <u>w</u>	<u>D</u> elete	Cļear	<u>E</u> xit
cademic Year *	: 2016-2017	<b>•</b>	Session *	: Senior Se	condary					
lass *	: XI	<b>•</b>	Section *	: A	•	Activity	Type *	: O Academic	c O Non-	Academic
ctivity Order		Category Description		Activity					On	der
		CONOMICS		ECONOMICS						
		BUSINESS STUDIES		BST-BST PRACTIC						
		BUSINESS STUDIES		BST-BST THEORY						
		BUSINESS STUDIES		BUSINESS STUDIE COMPUTER	S					
		ACCOUNTANCY		ACC-ACC PRACT	ICAL					
		ACCOUNTANCY		ACCOUNTANCY						
		ACCOUNTANCY		ACC-ACC THEOR	Y					

# **04-02-02: Replicate Subject Order from one class section to other class sections as per report card formats**

#### Let us understand the purpose of this activity

Activity Order refers to the order of display of subjects in exam related reports such as report cards.

It is a mandatory step for proceeding with the defining exam rules, observation rules and only those subjects will appear in screen exam rules whose activity order has been saved in this screen.



Once we have saved the activity order for a class section, we can replicate the same order for other class sections. We need to make sure that the subjects of other class sections is also same E.g. for senior secondary classes XI / XII, the subjects are different across sections and therefore replication option would be valid for such cases.

Subjects that are different would remain without order in the replicated class section

# The subject order has to be replicated separately for Academic and Non-academic subjects across sections

#### Now, let us begin this Activity

1. We are already in the Examination module and screen 'Activity Order'

10 <sup>-</sup> M-	-Star Exa	mination				MGRM A	dmin (MGRM	ADMIN)	
Business Rules	Activities	Standard Reports	MIS Reports	Analysis Reports 📙 Predictive Analysis	Corrective Anal	lysis			
Activity Order		•			Save	Vie <u>w</u>	Delete	Cļear	Exit
						JI_		J	
Academic Year *	: 2016-201	7 💌	Session *	: Secondary 🗸					
Class *	: IX	•	Section *	: BLUE	Activity	Type *	: O Academ	nic O Non-	Academic
Activity Order	S. No.	Category Description		Activity				On	der 🔺
Hoursy order		MATHEMATICS		MATHS-MENTAL MATHS					der 🔺
	2	MATHEMATICS		MATHEMATICS					2
	3	MATHEMATICS		MATH-BOARD TEST/ORAL TEST					3
	4	MATHEMATICS		MATH-ASSIGN-PRESENTATION					4
	5	MATHEMATICS		MATH-ASSIGN-PUNCTUALITY					5
	6	MATHEMATICS		MATH-ASSIGN-NEATNESS					6
	7	MATHEMATICS		MATH-ASSIGNMENT					7
	8	MATHEMATICS		MATH-INDIVIDUAL ACTIVITY					8
	9	MATHEMATICS		MATH-GA-TIME MANAGEMENT					9
	10	MATHEMATICS		MATH-GA-PRESENTATION					10
	11	MATHEMATICS		MATH-GA-TEAM WORK					11
	12	MATHEMATICS		MATH-GA-CONTENT					12
	13	MATHEMATICS		MATH-GROUP ACTIVITY					13
	14	MATHEMATICS		MATH-QZ-PRESENTATION					14
	15	MATHEMATICS		MATH-QZ-PRECISION					15
	16	MATHEMATICS		MATH-QZ-KNOWLEDGE					16
	17	MATHEMATICS		MATH-QUIZ					17
	18	MATHEMATICS		MATH-PROJ-SUBMISSION					18
		MATHEMATICS		MATH-PROJ-CONTENT					19
		MATHEMATICS		MATH-PPT-TEAMWORK					20
		MATHEMATICS		MATH-PPT-CONTENT/PRESENTATION					21
		MATHEMATICS		MATH-NOTE-PUNCTUALITY					22
		MATHEMATICS		MATH-NOTE-COMPLETION					23
		MATHEMATICS		MATH-PPT-SOURCE OF INFORMATION					24
		MATHEMATICS		MATH-POWERPOINT PPT					25
		ENGLISH		ENG-BKRV-CONTENT					
	27	ENOLICI							
						Clear Ord	er Rej	plicate to other C	lass Sections

2. We select 'Academic Year', Class, Section and an option against 'Activity Type' for which we have already set the order and now we want to replicate to other sections





- 3. Based on the option selected, list of the subjects as defined for the class section displays in the grid
- 4. Now we click on button 'Replicate to other Class Sections' and we receive a message to confirm the same
- 5. We then click on 'Yes' to confirm replication

<b>↑</b> M	I-Star Exa	mination							MGRM	Admin (MGRM	ADMIN)	
Business Rules	Activities	Standard Reports	MIS Reports	Analys	sis Reports 📘 Pre	dictive Analys	is Cor	rective Anal	lysis			
Activity Order								Save	View	Delete	Clear	Exit
											J	
Academic Year *	: 2016-201	7 💌	Session *		: Secondary	•						
Class *	: X	-	Section *		BLUE	-		Activity	Type *	: O Acader	nic O Non-	-Academic
Activity Order	. S. No.	Category Description			Activity						Or	der 🔺
Activity Order		MATHEMATICS			MATHS-MENTAL MATHS							1
		MATHEMATICS			MATHEMATICS							2
		MATHEMATICS			MATH-BOARD TEST/ORAL	TEST						3
		MATHEMATICS			11/ 7			1				4
	5	MATHEMATICS	18		//		ant.					5
	6	MATHEMATICS		CRITIC	ίχ.		star					6
	7	MATHEMATICS		$\Rightarrow \Rightarrow$	. / /		Message Control					7
	8	MATHEMATICS	a distance of	Activity O	rder of the Section 'IX - NEV	C will be Overwritten						8
	9	MATHEMATICS			ant to Replicate?	v will be over written	•					9
	10	MATHEMATICS										10
	11	MATHEMATICS										11
	12	MATHEMATICS										12
	13	MATHEMATICS			Ye	es No	Cancel					13
	14	MATHEMATICS				in the second se						14
	15	MATHEMATICS			MATH-QZ-PRECISION							15
	16	MATHEMATICS			MATH-QZ-KNOWLEDGE							16
	17	MATHEMATICS			MATH-QUIZ							17
		MATHEMATICS			MATH-PROJ-SUBMISSION							18
		MATHEMATICS			MATH-PROJ-CONTENT							19
	20	MATHEMATICS			MATH-PPT-TEAMWORK							20
		MATHEMATICS			MATH-PPT-CONTENT/PRES	ENTATION						21
		MATHEMATICS			MATH-NOTE-PUNCTUALIT	Y						22
	23	MATHEMATICS			MATH-NOTE-COMPLETION							23
		MATHEMATICS			MATH-PPT-SOURCE OF IN	ORMATION						24
	25	MATHEMATICS			MATH-POWERPOINT PPT							25
	26	ENGLISH			ENG-BKRV-CONTENT							
	- 27	ENOLICII			ENO DROV ELUENOV							
									Clear O	order Re	plicate to other C	lass Sections

- 6. Message to confirm the action from user appears for the subsequent class section
- 7. Click on 'Yes' to confirm replication and continue the same for other sections
- 8. Once all class sections have been covered for replication, the message confirming the replication completion appears



#### **TRAINING MANUAL**

# **MSTAR**

🔶 M	l-Star Exa	nination					MGRM	Admin (MGRM	ADMIN)	
Business Rules	Activities	Standard Reports	MIS Reports	Analysis Reports	Predictive Analysis	Corrective An	alysis			
Activity Order					, í	Save	Vie <u>w</u>	<u>D</u> elete	Clear	<u>E</u> xit
Academic Year*	: 2016-2017	7	Session *	: Seconda	iry 🔻					
				1				: 🖸 Academ		Academic
Class *	: 🛛	•	Section *	: BLUE	<b>•</b>	ACIV	ty Type *	: O Academ	-	
Activity Order		Category Description		Activity					Ord	ier
		MATHEMATICS		MATHS-MENTAL	MATHS					1
		MATHEMATICS		MATHEMATICS						2
		MATHEMATICS		MATH-BOARD TE	ST/ORAL TEST					3
		MATHEMATICS	the second			2				4
		MATHEMATICS			6					5
		MATHEMATICS		MESSAGE		star				6
		MATHEMATICS			Me	essage Control				7
		MATHEMATICS	Constant P	Activity Order has been repl	icated successfully.					8
		MATHEMATICS								9
		MATHEMATICS								10
		MATHEMATICS	6666666							11
		MATHEMATICS								12
		MATHEMATICS			OK Ca	ancel				13
		MATHEMATICS								14
		MATHEMATICS		MATH-QZ-PRECIS						15
		MATHEMATICS		MATH-QZ-KNOW	LEDGE					16
		MATHEMATICS		MATH-QUIZ						17
	18	MATHEMATICS		MATH-PROJ-SUB	MISSION					18
		MATHEMATICS		MATH-PROJ-CON	ITENT					19
	20	MATHEMATICS		MATH-PPT-TEAM	WORK					20
		MATHEMATICS		MATH-PPT-CONT	ENT/PRESENTATION					21
		MATHEMATICS		MATH-NOTE-PUN	ICTUALITY					22
	23	MATHEMATICS		MATH-NOTE-COM	IPLETION					23
		MATHEMATICS		MATH-PPT-SOUR	CE OF INFORMATION					24
	25	MATHEMATICS		MATH-POWERPO	INT PPT					25
		ENGLISH		ENG-BKRV-CONT	TENT					
	27.1	NOUGH			NOV					

9. We click 'Ok'

10. Now we must verify subject order of other class sections which have got replicated by changing the class section

Business Rules	Activities	Standard Reports	MIS Reports	Analysis Reports 📕 Predictive Analysis	Corrective Ana	lysis			
ctivity Order					Save	Vie <u>w</u>	Delete	Clear	<u>E</u> xit
ademic Year *	: 2016-2017	· 💌	Session *	: Secondary					
SS *	: IX	•	Section *	: NEW	Activity	Type *	: 🖸 Academic	O Non-A	cademic
tivity Order	S. No. 0	Category Description		Activity				Ord	er
	11	ATHEMATICS		MATHS-MENTAL MATHS					1
	2 1	ATHEMATICS		MATHEMATICS					2
	3 1	ATHEMATICS		MATH-BOARD TEST/ORAL TEST					3
	4 1	ATHEMATICS		MATH-ASSIGN-PRESENTATION					4
	5 1	ATHEMATICS		MATH-ASSIGN-PUNCTUALITY					5
	6 1	ATHEMATICS		MATH-ASSIGN-NEATNESS					6
	7 1	ATHEMATICS		MATH-ASSIGNMENT					7
	8 1	ATHEMATICS		MATH-INDIVIDUAL ACTIVITY					8
	91	ATHEMATICS		MATH-GA-TIME MANAGEMENT					9
	10 1	ATHEMATICS		MATH-GA-PRESENTATION					10
	11 1	ATHEMATICS		MATH-GA-TEAM WORK					11
	12 1	ATHEMATICS		MATH-GA-CONTENT					12
	13 1	ATHEMATICS		MATH-GROUP ACTIVITY					13
	14 1	ATHEMATICS		MATH-QZ-PRESENTATION					14
	15 1	ATHEMATICS		MATH-QZ-PRECISION					15
	16 1	ATHEMATICS		MATH-QZ-KNOWLEDGE					16
	17 1	ATHEMATICS		MATH-QUIZ					17
	18 1	ATHEMATICS		MATH-PROJ-SUBMISSION					18
	19 1	ATHEMATICS		MATH-PROJ-CONTENT					19
	20 1	ATHEMATICS		MATH-PPT-TEAMWORK					20
	21 1	ATHEMATICS		MATH-PPT-CONTENT/PRESENTATION					21
	22 1	ATHEMATICS		MATH-NOTE-PUNCTUALITY					22
	23 1	ATHEMATICS		MATH-NOTE-COMPLETION					23
	24 1	ATHEMATICS		MATH-PPT-SOURCE OF INFORMATION					24
	25 1	ATHEMATICS		MATH-POWERPOINT PPT					25
	26 1	ATHEMATICS		MATH-NOTE-NEATNESS					
	27.1	LATURNATION		MATU NOTE DOOK/A SCIONINIET CUDWISSION					



# **04-02-01: Delete Subject Order for a class section**

#### Let us understand the purpose of this activity

Activity Order refers to the order of display of subjects in exam related reports such as report cards.

Setting order is a mandatory step for proceeding with the defining and only those subjects will appear in screen exam rules whose activity order has been saved in this screen.

Once we have saved the activity order for a class section, we can also delete the same using the delete functionality. Once the activity order is deleted, the activities will not appear in the screens like exam rules, observation rules etc.

# The subject order has to be deleted separately for Academic and Non-academic subjects for same class section.

#### Let s see the steps:

- 1. We are already in the Examination module and screen 'Activity Order'
- 2. We Select 'Academic Year', Class, Section and an option against 'Activity Type' for which we have already set the order and now we want to delete
- 3. Based on the option selected, list of the subjects as defined for the class section displays in the grid
- 4. Now we click on button 'Delete' on top of the screen



# **<b>MSTAR**

#### **TRAINING MANUAL**

↑ M-	-Star Exa	mination						MGRM	Admin (MGRM	ADMIN)		
Business Rules	Activities	Standard Reports	MIS Reports	Analysis Reports	Predictive Analysis	Corr	ective Ana	lysis				
Activity Order							<u>S</u> ave	Vie <u>w</u>	Delete	Clear	<u>E</u> xit	
Academic Year * Class * Activity Order	1 2 3 4 5 6 7 7 8 9 9 9 10 10	7 Category Description MATHEMATICS MATHEMA	Session * Section *	: Seconda : NEW Activity MATHS-MENTAL MATH-BOARD TE CRITICAL Are you sure, you want to D Class Section?	MATHS EST/ORAL TEST	Harage Corror elected		Type *	: O Acaden	nic O Non-A		
		MATHEMATICS MATHEMATICS			Yes No (	Cancel					13	
		MATHEMATICS	-	MATH-QZ-PRECK	SION		-				15	
	16	MATHEMATICS		MATH-QZ-KNOW	/LEDGE						16	
	17	MATHEMATICS		MATH-QUIZ							17	
	18	MATHEMATICS		MATH-PROJ-SUB	MISSION						18	
	19	MATHEMATICS		MATH-PROJ-COM	ITENT						19	
	20	MATHEMATICS		MATH-PPT-TEAM	WORK						20	
	21	MATHEMATICS		MATH-PPT-CONT	ENT/PRESENTATION						21	
	22	MATHEMATICS		MATH-NOTE-PUN	ICTUALITY						22	
	23	MATHEMATICS		MATH-NOTE-COM	IPLETION						23	
	24	MATHEMATICS		MATH-PPT-SOUR	CE OF INFORMATION						24	
	25	MATHEMATICS		MATH-POWERPO	INT PPT						25	
		MATHEMATICS		MATH-NOTE-NEA	ATNESS							
	07	натигнатие		NATU NOTE DOC	WARGONIUNET CURMICCION	_		Close		plicate to other Cla		

5. We will receive a message to confirm the deletion while alerting us that once deletion is done, order cannot be retrieved

🔒 M	-Star Exa	mination							MGRM	Admin (MGRM	ADMIN)		
Business Rules	Activities	Standard Reports	MIS Reports	Analysi	s Reports	Predictive Analys	sis Cor	rective Anal	ysis				
Activity Order								<u>S</u> ave	Vie <u>w</u>	Delete	Clear	<u>E</u> xi	it
Academic Year *	: 2016-201	7	Session *		: Secondar								
Class *	: 🛙	•	Section *		: NEW	•		Activity	Type *	: O Acader	nic O Non-/	Academic	
Activity Order		Category Description			Activity						Ord	ler	-
		MATHEMATICS			MATHS-MENTAL M	ATHS						1	
		MATHEMATICS			MATHEMATICS							2	
		MATHEMATICS		h.	ATH-BOARD TES	ST/ORAL TEST		_				3	
		MATHEMATICS	the second		11		_					4	
		MATHEMATICS		the second			Istar					5	
		MATHEMATICS		MESSAG	1		Message Control	′				6	
		MATHEMATICS					Hessage control	-				7	
		MATHEMATICS				ection 'IX - NEW' is not Set.						8	
		MATHEMATICS		Subjects de	fined in the Setup	will be retrieved.						9	
		MATHEMATICS										10	
		MATHEMATICS										11	
		MATHEMATICS										12	
		MATHEMATICS				OK	Cancel					13	
		MATHEMATICS										14	
		MATHEMATICS			ATH-QZ-PRECISI							15	
		MATHEMATICS			ATH-QZ-KNOWL	EDGE						16	
		MATHEMATICS MATHEMATICS			IATH-QUIZ	1001011						17 18	
		MATHEMATICS			ATH-PROJ-SUBN							18 19	
		MATHEMATICS			ATH-PROJ-CONT							20	
		MATHEMATICS				NT/PRESENTATION						20	
		MATHEMATICS			ATH-NOTE-PUNC							21	
		MATHEMATICS			ATH-NOTE-COM							23	
		MATHEMATICS				E OF INFORMATION						24	
		MATHEMATICS			ATH-POWERPOI							25	
		MATHEMATICS			ATH-NOTE-NEAT								
		MATHEMATICC					u						<b>T</b>
									Clear O	rder Re	plicate to other Cl	ass Sections	



- 6. We then click on 'Yes' to confirm deletion
- 7. Message informing that Activity Order is not set appears confirming deletion of the subject order
- 8. We click Ok on this message

9. Now we must verify subject order of the class section have got deleted by selecting the same class section again

🔒 🔒 M·	-Star Exam	nination				MGRN	Admin (MGRM	ADMIN)	
Business Rules	Activities	Standard Reports	MIS Reports	Analysis Reports 🚺 Predictive Analysi	s Corrective Ana	alysis			
Activity Order					Save	Vie <u>w</u>	( <u>D</u> elete	Clear	<u>E</u> xit
cademic Year *	: 2016-2017	•	Session *	: Secondary 💌					
lass *	: X	•	Section *	: NEW	Activity	/ Туре *	: O Academ	ic O Non-A	cademic
ctivity Order	S. No. C	Category Description		Activity				Orde	er .
·	1 S	CIENCE		SCI-READING					
	2 S	CIENCE		SCI-READ-PRONUNCIATION		Click o	n the Order column to	set the Activity (	Order.
	3 S	OCIAL SCIENCE		SSC-DRAM-DIALOGUE DELIVERY					
	4 S	OCIAL SCIENCE		SSC-DRAM-LANGUAGE					
	5 S	OCIAL SCIENCE		SSC-EXH-CONFIDENCE					
	6 S	OCIAL SCIENCE		SSC-EXH-DISPLAY OF EXHIBIT					
	7 S	OCIAL SCIENCE		SSC-EXH-EXPLANATION					
	8 S	OCIAL SCIENCE		SSC-EXHIBITION					
	9 S	OCIAL SCIENCE		SSC-FIELD TRIP / EXCURSION					
	10 S	OCIAL SCIENCE		SSC-FIELD-APPLICATION					
	11 S	CIENCE		SCI-SEMINAR					
	12 S	OCIAL SCIENCE		SSC-FIELD CREATIVITY					
	13 S	CIENCE		SCI-SEM-INQUISITIVENESS					
	14 S	OCIAL SCIENCE		SSC-FIELD ORIGNALITY					
	15 S	OCIAL SCIENCE		SSC-FIELD RELEVANCY					
	16 S	CIENCE		SCI-SEM-MATERIALS USED					
	17 S	CIENCE		SCI-SEM-PRESENTATION					
		OCIAL SCIENCE		SSC-GD-FLUENCY					
		OCIAL SCIENCE		SSC-GD-PRESENTATION OF IDEA					
		OCIAL SCIENCE		SSC-GD-RELEVANCY					
		OCIAL SCIENCE		SSC-GROUP DISCUSSION					
		OCIAL SCIENCE		SSC-POWER POINT PRESENTATION					
		OCIAL SCIENCE		SSC-PPT-CONTENT					
		OCIAL SCIENCE		SSC-PPT-SUBMISSION ON TIME					
		OCIAL SCIENCE		SSC-PPT-TECHNICAL PRESENTATION					
		OCIAL SCIENCE		SSC-PPT-VERBAL PRESENTATION					
		COUL COENCE							



# **Training Video Links**

S.No	Description	You-tube Link
1.	Training Video – Examination - Define, Delete Activity (Subject) Order	https://youtu.be/db4c66oahCw

\*\*\* End of Document \*\*\*

